

UNIVERSITY SERVICES

Campus Safety

Safety Policy Statement

Accident prevention is of primary importance in all phases of operation and administration. Trinity Law School's administration endeavors to provide safe and healthy conditions and to establish and insist upon safe practices at all times by employees and students. The prevention of accidents is an objective affecting all levels of the organization and its activities. Each employee and student has the duty to accept and follow established safety regulations and procedures. The emergency procedures are in Appendix 4 (http://catalog.tiu.edu/law/appendix-1/#Appendix_4).

Injury Reporting

Employees and students are expected to assist the administration in accident prevention activities. Unsafe conditions must be reported. Students and employees who need help should be assisted. Everyone is responsible for housekeeping that reduces the potential for injury. Any injury that occurs on school premises, even a slight cut or strain, must be reported to the administration as soon as possible. In no circumstances, except in an emergency, should an employee or student leave the premises without reporting an injury that occurred.

Incident Reporting

The Santa Ana Police Department has the primary jurisdiction and responsibility to investigate crimes and provide police services at the Trinity Law School campus. All crimes occurring on campus be reported immediately to the Santa Ana Police Department. Trinity Law School endorses a reporting policy that strongly encourages victims to report all incidents regardless of their nature. Crimes occurring on the Trinity Law School campus can be reported in person or by dialing 911 from any telephone on campus. Telephones located on campus are tied into the 911 emergency system.

Non-emergency calls for assistance can be reported by dialing Campus Services at (714) 796-7130 or extension 7130 if using an on-campus phone. Upon reporting a crime occurrence, traffic accident, injury accident, or other incident, the proper response will be quickly determined and the appropriate action initiated. Calls for fire and medical emergencies should be directed to the police department dispatcher by dialing 911 from any on-campus phone. There are fire alarm boxes throughout the building that should be activated in case of fire. Members of the Trinity Law School community are encouraged to immediately report any suspicious activity to Campus Services. Crimes can be averted by the prompt reporting of suspicious activity. The reporting of physical hazards is encouraged so that they may be corrected to avoid personal injury.

During hours when the campus is open, students should contact Campus Services to report the presence of any individual on campus who is not there for business purposes.