

TEMPORARY REGISTRATION HOURS (TR)

TR 099A Acadeum Online Consortium - 1-4 Hours

This is a nonacademic "placeholder" course for Acadeum online consortium courses, which provides temporary credit hours on a student's schedule until the appropriate approval is granted by the Dean's office and the registrar completes the process with the Acadeum consortium. Students should register for the TR 099 designation and the section that reflects the selected number of credit hours. Students need to access the online form, available on My.TIU.edu, and complete the it with the assistance of the faculty advisor. The completed course contract must be returned to the Dean's office. The contract will be forwarded to the Records Office, which will create a section of the student's approved course, register the student into the college catalog course, and cancel the temporary registration. The student should then review the student schedule in the online registration program to verify accurate registration for the appropriate course.

TR 099C Temporary Registration Special Programs: Off Campus - 12-17 Hours

This is a nonacademic "placeholder" course for off campus study programs, which provides temporary credit hours on a student's schedule until the appropriate college catalog course is approved by the Dean's office. Students should register for the TR 099 designation and the section that reflects the selected number of credit hours. Students need to obtain an appropriate course contract online or from the Dean's office and complete the form with the assistance of the faculty member who is overseeing the course. The completed course contract must be returned to the Dean's office. The contract will be forwarded to the Records Office, which will create a section of the student's approved course, register the student into the college catalog course, and cancel the temporary registration. The student should then review the student schedule in the online registration program to verify accurate registration for the appropriate course.

TR 099G Temporary Registration Guided Study - 1-4 Hours

This is a nonacademic "placeholder" course for guided study, which provides temporary credit hours on a student's schedule until the appropriate college catalog course is approved by the Dean's office. Students should register for the TR 099 designation and the section that reflects the selected number of credit hours. Students need to obtain an appropriate course contract online or from the Dean's office and complete the form with the assistance of the faculty member who is overseeing the course. The completed course contract must be returned to the Dean's office. The contract will be forwarded to the Records Office, which will create a section of the student's approved course, register the student into the college catalog course, and cancel the temporary registration. The student should then review the student schedule in the online registration program to verify accurate registration for the appropriate course.

TR 099I Temporary Registration Independent Study - 1-4 Hours

This is a nonacademic "placeholder" course for independent study, which provides temporary credit hours on a student's schedule until the appropriate college catalog course is approved by the Dean's office. Students should register for the TR 099 designation and the section that reflects the selected number of credit hours. Students need to obtain an appropriate course contract online or from the Dean's office and complete the form with the assistance of the faculty member who is overseeing the course. The completed course contract must be returned to the Dean's office. The contract will be forwarded to the Records Office, which will create a section of the student's approved course, register the student into the college catalog course, and cancel the temporary registration. The student should then review the student schedule in the online registration program to verify accurate registration for the appropriate course.

TR 099T Temporary Registration Internship - 1-12 Hours

This is a nonacademic "placeholder" course for internships, which provides temporary credit hours on a student's schedule until the appropriate college catalog course is approved by the Dean's office. Students should register for the TR 099 designation and the section that reflects the selected number of credit hours. Students need to obtain an appropriate course contract online or from the Dean's office and complete the form with the assistance of the faculty member who is overseeing the course. The completed course contract must be returned to the Dean's office. The contract will be forwarded to the Records Office, which will create a section of the student's approved course, register the student into the college catalog course, and cancel the temporary registration. The student should then review the student schedule in the online registration program to verify accurate registration for the appropriate course.