

# CERTIFICATE IN TEACHING AND LEARNING

## Educational Ministries & Studies Department Certificates

In light of the need for continuing education in the church, higher education, and organizational leadership, the Educational Ministries and Studies Department offers three certificates – Educational Ministries, Teaching and Learning (both masters and doctoral levels), and Organizational Leadership (both masters and doctoral levels). The certificates are intended to engage learners who may not be interested in enrolling in a degree program, may wish to add to their current master's degree program, or are interested in postgraduate or postdoctoral studies.

## Purpose of the Certificate in Teaching and Learning

The Certificate in Teaching and Learning is designed for persons who desire to obtain advanced certification in teaching and learning at either the masters or doctoral level, but do not wish to enroll in a degree program. Or for persons who may not possess a baccalaureate degree but have had intensive or extensive life experience with teaching and learning practice, and are able to demonstrate the ability to do graduate level studies. The Certificate in Teaching and Learning is also appropriate for those who wish to explore teaching and learning in addition to their other TIU degree program. A doctoral level Higher Education Track is available for those persons who hold a graduate degree or wish to pursue a postdoc, and are teaching or anticipating teaching in a higher education context. Admission to the Certificate does not ensure admission to a Trinity degree program; however, it is designed so that courses completed may apply toward a future TEDS degree.

## Admission Requirements

Applicants to the Certificate in Teaching and Learning generally possess the following:

- Intensive or extensive life experience with teaching and learning practice in the church, parachurch, other Christian organization, higher education, or in the public education arena (generally five-plus years of full-time experience).
- Non-formal or informal preparation for teaching and learning at the graduate level.
- Demonstrated academic ability through evaluation and interview by the EM Department (personal interview encompassing demonstrable skills, character, knowledge, and critical thinking).
- Admission to the Higher Education Track is limited to those persons who hold a graduate degree and are teaching or anticipating teaching in a higher education context.
- Completion of the Certificate Application with accompanying requisite materials.

## Completion Requirements

- All 12 hours must be completed through Trinity with a cumulative GPA for course work of at least 2.0, with no course

work graded below “C-” applicable to the Certificate (“B-” in the Higher Education Track).

- All coursework applicable to the Certificate must be completed within a five year period.
- When the Certificate is taken simultaneously with a TIU degree, all 12 hours must be in addition to program degree coursework. However, a student may complete the Certificate simultaneously with the Master of Arts in Educational Ministries without completing additional hours.
- Students who wish to use the Certificate as an entry point into a master's degree should apply for admission to that degree and may apply all credits earned toward the master's degree. The Certificate in Teaching and Learning matches well with the MA in Educational Ministries. Admission to the Certificate does not ensure admissions to a Trinity degree program.
- Evidence of Christian life and character and recommendation by the faculty.
- Completion of Certificate requirements required by the Catalog curricula in effect at the time of initial enrollment.
- Settlement of all financial obligations to Trinity and any other ACTS seminaries with Student Financial Services.

## Advanced Standing in the Certificate Programs

Advanced Standing of up to three semester hours may be granted in an Educational Ministries and Studies Department Certificates upon demonstration of competencies related to the Certificate of enrollment. Petition for assessment of advanced standing must be made after the first class, and before the seventh credit hour of enrollment. See the EM Department for details.

Courses may be completed on the Bannockburn campus, through TEDS online courses, and at approved extension sites. Not all courses are available in all modes or every semester. The following requirements must be completed:

## Master's Level Certificate

Code	Title	Hours
<b>Required:</b>		<b>2</b>
EM 5125	Teaching and Learning	2
<b>Additional Requirements:</b> <sup>1</sup>		<b>10</b>
<b>Total:</b>		<b>12</b>

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Select additional semester hours of courses prefixed EM or ES available at the master's level (8999 or below). Courses from other departments or ES 8000 Seminar: Current Issues in Educational Ministries may be applied when such substitutions are approved in advance by the EM Department.

## Higher Education Track (doctoral level)

Code	Title	Hours
<b>Required:</b> <sup>1</sup>		<b>2</b>
ES 9150	Teaching in Higher Education	2
<b>Additional requirements:</b>		<b>10</b>
	Select additional semester hours of courses prefixed ES 7500 and above. Courses from other departments or the ES 8000 Current Issues Seminar may be applied when such substitutions are approved in advance by the EM Department.	
<b>Total:</b>		<b>12</b>

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Generally completed at the beginning of enrollment

Code	Title	Hours
<b>Suggested curricular courses for the Higher Education track include but are not limited to:</b>		
ES 8258	Online Teaching and Learning	1-2
ES 8715	Appreciative Inquiry	1-2
ES 9200	Adult Learning Foundations	3
ES 9210	Curriculum Theory and Design	2
ES 9250	Modes of Higher Education	2-3
ES 9275	Higher Education Administration	2
ES 9280	Assessment in Higher Education	1-2
ES 9700	Biblical and Theological Formation of the Educator	3
ME 8215	Teaching Across Cultures	2-3

Other departmental courses offered regularly may apply.