

PAYMENT POLICIES

Trinity Law School Payment Policies

Tuition, fees, and charges are to be paid in full before the first day of classes each semester, including tuition for repeated courses. During registration, students are required to select how they will pay for their financial obligations. Options include student loans, employer benefits, VOC Rehab benefits, pay-in-full out-of-pocket, or payment plan out-of-pocket (3 equal monthly installments with the first 33% paid at the time of registration). Only students in the JD program can elect a payment plan; MLS students paying out-of-pocket must have the course paid in full by the end of the first week of class.

Students have access to their current account balance through the TLS Portal.

Student Account Balance email notifications are sent out on the 1st and 15th of every month.

If a student obtains a loan to pay for an educational program, the student will have to repay the full amount of the loan plus interest, less the amount of any refund, and that, if the student receives federal student financial aid funds, the student is entitled to a refund of the moneys not paid from federal financial aid funds.

General Policies

Credit Balance

Trinity Law School will resolve eligible credit balances in student accounts as promptly as possible, in compliance with all applicable regulations. Students in the JD program and Flex Academic Support Classes will receive their Direct Loan credit refund during the first week of the semester/session. Students enrolled in the MLS program will receive their credit refunds after the census date for the term has passed. In some cases, credit balances may be refunded at a later date but will still be provided during the term in which the credit balance was created.

Dates of credit refunds will be posted annually in the TLS Portal. There are pre-set official refund release dates every semester/session. Trinity Law School takes the highest priority to ensure that credit refunds are issued on or before the official release dates.

Trinity Law School provides credits to students through direct deposit. It is the student's responsibility to ensure that direct deposit information is up to date by contacting the Financial Aid Office at tlsfinaid@tiu.edu with any request to update account information.

Outstanding Balances

Students not bringing their account balance to zero before the first day of classes each semester will be charged a deferment fee of 1% per month for any outstanding balance on their student account. Deferment fees are assessed on the 20th day of each month. Any fee or charge that a student bills to their account is due immediately and is subject to the deferment fee policy.

Students who elect to pay for their financial obligations by procuring student loans but fail to finalize their loan by the end of the add/drop period are subject to a \$200 non-refundable Failure to Finalize Payment Arrangements Fine.

All students who carry an unpaid balance must pay the balance before they may register for a subsequent term. No diploma shall be provided to a student until satisfactory payment is made for all school obligations.

Financial Aid and Business Services Office Hours and Contact Information

Monday-Friday, from 9:00 a.m. to 5:00 p.m., PST

Email: tlsfinaid@tiu.edu

Phone: 714.796.7120

The university reserves the right to modify all financial policies without notice.